Traveler's Name: Cliff Thaell

Traveler's Title: Commissioner

Department Name: BOCC

Division Name:

Destination: Milwaukee, WI

Purpose of Trip: To attend National Association of Counties Annual Conference

Departure Date: 10-Jul-03   Time: 7:00 a.m.

Return Date: 16-Jul-03   Time: 6:00 p.m.

ITEM	ESTIMATED EXPENSES
Lodging	$1,239.00
Meal Allowance for Meals NOT Included in Registration Fee (attach agenda):	
Breakfast $3	$21.00
Lunch $6	$42.00
Dinner $12	$36.00
Per Diem in Lieu of Actual Expense(s) for Meals and Lodging at $12.50 Per Quarter of each Day	$
Common Carrier (e.g, Air, Plane, Bus)	$251.90
Rental Car - rental fee	$
Fuel for Rental or County Owned Vehicle	$
Use of Personal Vehicle:	
No. of miles per official DOT mileage map (attach documentation if calculated by other than DOT map)	
Travel miles times $.29 per mile	
Est. # of Vicinity Miles: (Allowable for official business, but must be requested separately)	
Vicinity miles times $.29 per mile	$
Registration	$440.00
Miscellaneous Expenses:	
Limousine/Taxi Fares	$60.00
Public Transportation	$20.00
Parking	$
Communications -- (only calls/faxes for county related business may be reimbursed)	$50.00
Other Miscellaneous Allowed by Policy	$
TOTAL ESTIMATED EXPENSES	$2,159.90

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Account Number(s) to be Charged for Trip:	
Account Number:	Amount:
001-107-54000-511	$2,159.90

If a check is requested for an advance or prepayment, complete the following section. (NOTE: The Purchasing Card may also be used for this purpose in lieu of requesting checks.)

Amount	Account Number	Vendor Number	Payable To: Name:	Address:	Check One: Mail	Pickup

APPROVAL SIGNATURES

Traveler: _Biff Thoell_ Date: 6/30/03

Supervisor/Division Director: _____ Date:

Department Director: _____ Date:

County Administrator: _____ Date:

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